



KING'S STANLEY PARISH COUNCIL

Parish Clerk – Frances Ashfield
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MINUTES OF THE ANNUAL COUNCIL MEETING OF KING'S STANLEY PARISH COUNCIL held in the Lounge Room of the village hall on Wednesday May 23rd 2019 at 7.30pm

Present: Carol Bell Pearce, John Graham, Lawrie Hall (Chairman), Wendy McNamee, David Owen, Symon Parsley, Colin Vigar and Lesley Williams. Cllr Steve Lydon and Parish Clerk/RFO Frances Ashfield.

54/19 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office

Cllr Williams proposed Cllr Lawrie Hall for Chairman and Cllr McNamee seconded the nomination. As there were no further nominations the Parish Council voted in favour and Cllr Hall signed the Declaration of Acceptance of Office forms.

55/19 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office

Cllr Graham nominated Cllr Wendy McNamee and seconded by Cllr Williams. There being no further nominations Cllr McNamee completed the declaration of Acceptance of Office forms.

56/19 To receive apologies for absence – Cllrs Nigel Studdert Kennedy and Steve Robinson

57/19 To receive any declarations of interest from Members - None

58/19 Public Participation Session – None

59/19 To approve the minutes of the meeting held on April 24th 2019
Minutes were approved by the Council and signed by the Chairman

60/19 To receive updates/reports from the County and District Councillors

In response the Cllr Robinson's query about whether KSPC wanted to support Round Up being used on pavement edges, a motion was put forward: *Although there are some concerns about the risks of Round Up being used, as the growing season is upon us, it is proposed that GCC continues with what Cllr Robinson suggested until an alternative is found and that it is only used on road edges.* Councillors voted 4 in favour 2 against and 2 abstentions.

District Cllrs Studdert Kennedy and Lydon have agreed they will produce a joint report to PC meetings. At Full Council meeting last week Cllr Studdert Kennedy was elected to the audit committee and as Chair of the Planning Review Panel. Peer Challenge report in process similar to Ofsted; Central Garage – work currently being carried out: concerns on spare land which could be built on; thanked Cllr Hall for input re infrastructure and trains.

61/19 To review Advisory Group structures and to appoint members, including convenors, to serve on the under mentioned Advisory Groups:

The following groups were agreed:

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|----------------------|---|
| 1. Planning | Cllrs Hall//Parsley/Vigar/(Weaver - TBC) |
| 2. Finance/Resources | Cllrs Hall//Owen/Cllr Williams/RFO |
| 3. Highways Issues | Cllrs Owen, Graham, Bell Pearce/McNamee and Vigar |

62/19 To appoint representatives onto the under mentioned bodies as required

The following Cllrs were agreed:

- **Village Hall Management Board** Cllr McNamee (1 member)
- **Marling Trust** Cllrs Parsley/(Weaver -TBC) (2 members)
- **KS&ST** Cllrs Bell Pearce/Parsley (2 members)

63/19 Annual review of parish council procedures and policies:

i) To review and agree the Standing Orders for King's Stanley Parish Council

It was agreed the current Standing Orders were fit for purpose and agreed to reserve right to re-consider if the need arises

ii) To review and agree the Financial Regulations for KSPC

It was agreed the current Financial Regulations were fit for purpose and we agreed to reserve right to re-consider if the need arises

iii) To review and agree Model Publication Scheme and Complaints Procedure

Both policies were agreed as acceptable.

iv) To review Councillors' Register of Members Interests forms

Register of Members Interests forms were given to 7 Cllrs and requested they complete and return them to SDC by the end of June.

64/19 Financial Issues:

i) To receive internal audit – to be completed by Auditor on 24th May. Deferred to June PC meeting.

ii) To receive RFO report and approve any payments for May 2019

The RFO report was accepted and cheques signed

iii) To agree names of Cllrs to make quarterly checks on accounts

Cllr Vigar – July 2019 Cllr Williams – November 2019 Cllr Bell Pearce – March 2020

65/19 Update of 2016-19 Business/Action Plan for King's Stanley Parish

i) Review any feedback from APM to be included in new business plan

Cllr Vigar had presented ideas on identifying services not being delivered. Cllr Williams gave out sheet with GCC/SDC roles and services + GCC Sustainable Energy Strategy.

ii) Discuss methods of public consultation

Agreed: an evening meeting to discuss Climate/Energy issues is set up; A stall on the Green to talk to residents (Cllrs Williams/Graham/Hall); GRCC to meet Cllr Vigar and Parish Clerk on June 24th to discuss surveys.

66/19 Planning:

i) To receive and approve recommendations from PAG on planning applications received. PAG report was circulated prior to PC meeting.

S.19/ 0791 28 Coldwell. Porch alterations and changes to fencing. Agreed 'No comment'.

S.19/0949 2 Gardeners Way. Small extension. Agreed 'No comment'.

S.19/1028 Windsmeet St George's Avenue. Minor extension to make kitchen larger. Agreed 'No comment'.

ii) To receive a progress report from the Clerk on applications already responded to

S.19/0370 Hadfield, Selsley Hill - Erection of one dwelling - *Permission*

67/19 To receive the Clerk's Report and any correspondence received

The clerk presented a verbal report. Pre installation meeting taking place on May 29th with supplier and installer Roger Mills to attend. No parking signs to be produced, furniture to be ordered and opening event to be organised. Installation starts June 3rd for 1 month.

68/19 To receive feedback from Councillors on Trusts/Management Boards

KSVH – Still looking for a new Chair

KSST – new leaflet produced. No applicants other than Food Bank. To leaflet every house in the KSST/Ecclesiastical boundary.

Marling Trust – meeting end of May

69/19 Councillors' Submissions (not for discussion)

- Cllr Graham reported that willow tree branches had fallen near by pass. Cotswold Wardens cut back branches.
- Cllr Owen reported on SDRSG minutes: 7.5 tonne lorries restricted on Rodborough/Minch Commons so should same apply to Selsley; speed/ANPR cameras changing all the time; Cllr Owen to help review identified sites of concern.
- Cllr Williams to look at bringing a motion to meeting re green issues and carbon footprint

70/19 Date of next PC meeting is THURSDAY JUNE 20th at 7.30pm at the SCOUT HQ in SELSEY

There being no further business the meeting closed at 8.45pm