



KING'S STANLEY PARISH COUNCIL

Parish Clerk – Frances Ashfield
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ANNUAL COUNCIL MEETING OF KING'S STANLEY PARISH COUNCIL Lounge Room of the village hall on Wednesday May 23rd 2018 at 7.30pm

Present: Cllrs Carol Bell Pearce, John Graham, Lawrie Hall (Chairman), David Hauser, Wendy McNamee, Symon Parsley, Wendy Weaver and Lesley Williams, Frances Ashfield (Parish Clerk), Alan Ford (SCG).

MINUTES

- 50/18 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
Lawrie Hall was nominated by John Graham and seconded by David Hauser – Lawrie Hall signed the 'Declaration of Acceptance of Office'.
- 51/18 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office**
David Hauser was nominated by Lesley Williams and seconded by John Graham – David Hauser signed the 'Declaration of Acceptance of Office'.
- 52/18 To receive apologies for absence:** P Cllr David Owen, District Cllrs Steve Lydon and Nigel Studdert – Kennedy and County Cllr Steve Robinson
- 53/18 To receive any declarations of interest from Members –** Cllr Williams is a County Cllr
- 54/18 Public Participation Session**
Alan Ford, from SCG, reported that trees are to be cut back by the recreation area using volunteers. Cllrs reminded him that it was bird nesting time and to be very careful. He asked about 106 and equipment. The Clerk said that the PC could pay for swing seat replacement but not large scale equipment. In response to the work SCG are considering with vulnerable residents Alan was given information about KSST grants and the County Cllrs Community Adhesion fund.
- 55/18 To approve the minutes of the meeting held on April 25th 2018**
Minutes were approved and signed by the Chairman
- 56/18 To receive updates/reports from the County and District Councillors**
None received
- 57/18 To review Advisory Group structures and to appoint members, including convenors, to serve on the under mentioned Advisory Groups:**
1. Planning Cllrs Hall/Hauser/Parsley
 2. Resources (finance related) Cllrs Hall/Hauser/Owen/RFO

Cllr Hall requested that PAG sets meeting dates prior to PC meetings to ensure a report is circulated prior to the PC meetings, as per Terms of Reference.

58/18 To appoint representatives onto the under mentioned bodies as required and to decide on reporting back process

- Village Hall Management Board - Cllr McNamee
- Marling Trust - Cllrs Hauser /Parsley
- KS&ST (until 2020 - Cllrs Hauser/Parsley)

Cllr Parsley asked that if any Cllr would like to take on his roles he would be quite happy to step down.

59/18 Annual review of parish council procedures and policies:

- To review and agree the Standing Orders for King's Stanley Parish Council
Cllr Hauser reported that the SO's had been discussed at the RAG meeting and recommended they were accepted. Cllr Williams queried the section under 'Meetings' re camera use. *SO's were accepted but Clerk to check new SO's for correct wording re cameras.*
- To review and agree the Financial Regulations for KSPC - *Adopted*
- To agree and adopt GDPR - Information Data Protection Policy, Privacy policy, Consent to hold contact information and Allotment Tenants Privacy Notice
These were previously brought to last month's PC meeting. *Data Protection Policy, Privacy Policy, Allotment Tenants Privacy Notice and GDPR Consent to hold Contact Information were accepted and will be uploaded to the website.*

60/18 Financial Issues:

- To approve end of year accounts and bank reconciliation- *Approved*
- To receive internal audit – *No issues to report. Internal Audit signed by Chairman and RFO*
Cllr Williams proposed a vote of thanks for the RFO's work on the audit
- To receive RFO report and approve any payments for May 2018 - *Approved*
- To receive payscales for National Salary Award 2018/19 – *Noted and accepted*
- To review and agree the Council's asset register – *defer to June's PC meeting*
- To agree names of Cllrs to make quarterly checks on accounts
*Cllr Bell Pearce – June and Cllr Williams – September.
December and March TBA*

61/17 To review the 2016-19 Business/Action Plan for King's Stanley Parish

i) Review progress of Parish Business/Action Plan

Many of the items in the plan had been completed. Ideas will be needed for 2019-22 later in the year, prior to the new budget being set. Cllr Hall is to review Ryeford road system. Cllr Hauser asked for two changes to be made re car park date and path resurfacing. Cllr Williams asked that the grass verge parking by Borough Close be looked at.

ii) S106 and the re-development of the Play Area

Cllr Hall reported that there had been some enthusiasm for setting up a working group to put together a plan for new equipment. The Clerk reported that several issues still need to be resolved prior to a working group moving forward. Cllr Hauser recommended a member of MT be on the group. Cllr Bell Pearce agreed to represent the parish Council on the working group.

62/18 Planning:

i) To receive and approve recommendations from PAG on planning applications received

- S.18/1040 Cider House. Selsley. Revised application. *No comment*
- S.18/0827 Well Cottage, off the Green, Selsley. Garage -*No comment.*
- S.18/0803 27 High Street KS. This is the conversion and extension to the back of the former Daniel's Shop. Concerns with parking if the other development on this site is permitted. *Cllr Williams to speak to SDC about applications.*
- S.18/1011 Land behind 33 and 34 The Daffodils. The application is for 2 new dwellings on the concrete/stone surfaced area adjacent to the play area which many years ago had garages, and is used by some residents as parking at present. This land is owned by SDC. It still has to go to SDC Development Committee. There are issues about parking (there is a notice there saying 'residents parking only, by order SDC') but the developer says in his accompanying statement that the public have no right of parking. *Cllrs agreed that there was a need for an assessment of parking to be made.*

ii) To receive a progress report from the Clerk on applications already responded to

S.18/0031/COU Meadow Between River Frome And Ebley by-pass, Stroud, Change of use from agriculture to mixed use comprising agriculture and leisure. Erection of agricultural storage shed. (PERMISSION)

S.18/0487/HHOLD Hadfield, Selsley Hill, Stroud. Alteration and extensions to existing dwelling (PERMISSION)

S.18/0409/HHOLD 16 Bath Road, Kings Stanley. Retrospective application for the erection of a shed. (PERMISSION)

S.18/0660/HHOLD Littleton, Stanley Park, Selsley. Proposed alterations and extension (PERMISSION)

S.18/0675/HHOLD 46 Coldwell, Kings Stanley. Proposed extension to the side front of the existing property including internal / external alterations, porch and rear dormer. (PERMISSION)

Cllrs were concerned about the fence erected around the King's Head Pub as it was Common land and probably needed planning permission.

63/18 Community Governance Review Survey

i) To receive any ideas for the survey which need to be returned by 4th June

Cllr Hall talked through the survey of 10 questions which were asking for views on status of parishes and boundaries. Cllrs were invited to complete the survey by 4th June.

64/18 To receive the Clerk's Report and any correspondence received

The Clerk reported back on comments from a residents re orchids being picked on the Commons. Cllr Graham and Parsley to look at potential signage and funding. To be discussed at June's PC meeting. She had also bought stickers re picking up dog poo and put some on various bins. Repairs to footpath by school to take place on 6th and 7th August.

65/18 To receive feedback from Councillors on Trusts/Management Boards

- KS&ST – meeting on 24th May – actively looking for more recipients.
- Marling Trust – nothing to report
- KS Village Hall – AGM took place this month. Chairman agreed to stay on for the meeting but then to stand down. Play group buildings need replacing but have insufficient information from playgroup to ascertain what the needs are. Cllrs asked Cllr McNamee to prepare a report and Tony Partridge to attend the September PC meeting.

66/18 Councillors' Submissions (for notice of forthcoming events or reminders, not for discussion)

- Cllr Bell Pearce attended a one day 'Becoming a Better Councillor' training day which she found very useful
- Cllr McNamee reported on the success of Kings of King's Stanley event

67/18 Date of next PC meeting is THURSDAY JUNE 28th at 7.30pm in the SCOUT HQ in SELSEY

There being no further business the meeting finished at 9.20pm