



KING'S STANLEY PARISH COUNCIL

Parish Clerk – Frances Ashfield
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MINUTES OF THE PARISH COUNCIL MEETING OF KING'S STANLEY PARISH COUNCIL held on Wednesday April 25th 2018 at 7.30pm in the Village Hall

MINUTES

Present: Cllrs Carol Bell Pearce, Lawrie Hall (Chairman), David Hauser, Wendy McNamee, David Owen, Symon Parsley and Wendy Weaver. District Cllr Nigel Studdert-Kennedy, Parish Clerk - Frances Ashfield and MOP - Matthew Webb.

- 38/18 Public Participation Session** – Matthew Webb, representing the Daniel's development, attended to give a brief overview of the planning application and answer any questions from Cllrs.
- 3918 To receive apologies for absence** – Cllrs John Graham, Steve Lydon and Steve Robinson
- 40/18 To receive any declarations of interest from Members** – Three Cllrs declared interest in two planning applications
- 41/18 To approve the minutes of the meeting held on Wednesday March 28th 2018**
Minutes were approved as a true record and signed by the Chair
- 42/18 To receive updates/reports from the County and District Councillors**
Cllrs Robinson and Lydon had submitted reports prior to the meeting.
Cllr Nigel Studdert-Kennedy reported that a start had been made on Stanley Mill, Brunsdon Yard was a watching brief and Government looking at 2 motions to do away with plastic.
- 43/18 General Data Protection Regulations' process and policies – to note requirements of GDPR and to agree/adopt policies and associated paperwork**
- i) **What is required for GDPR (document instructions)**
 - ii) **Data Audit of KSPC's activities (spreadsheet)**
 - iii) **Information Data Protection Policy**
 - iv) **Privacy policy**
 - v) **Consent to hold contact information**
 - vi) **Allotment Tenants Privacy Notice**
- The Clerk talked through the requirements of GDPR and advised that documents would need to be in place to ensure compliance with the new GDPR regulations. She had audited the PC's data and used the SLCC's template spreadsheet to record the audit.
Documents were agreed in principle, subject to a review by RAG, prior to the May PC meeting .
- 44/18 Financial Issues:**
- i) **To receive RFO report and approve any payments for April** – Report was received and signed. The Clerk advised Cllrs she would be spending her time on getting the PC's paperwork ready for the internal audit at the end of May.
 - ii) **To receive and sign page 1 of the Annual Government Statement**
The statement was agreed by Council and signed by the Chair and Clerk

45/18 Planning:

i) To receive and approve recommendations from PAG on planning applications received (PAG report circulated prior to PC meeting)

S.18/0829, 13 St George's Ave - retrospective, to change the front garden to a parking area and install a dropped curb. *Agreed - No comment*

S.18/1062, 30 Coldwell - cedar cladding, moving the front door. *Agreed - No comment*

S.18/0802 Stanley End Farm - Erection of a barn for sheep. *Agreed – No Comment*
Two tree applications (TPO's), one tree is dead and dangerous, the other one needs some surgery but not fell. *Agreed - No comment*

S.18/0794 Henlian, Castle Street. Application received today so will need further discussion. **PAG to discuss and send comments to Cllrs.**

ii) To receive appeal notification for Central Garage and discuss if further comment is needed – *Agreed that there were no further comments to add.*

ii) To receive a progress report from the Clerk on applications already responded to

S.17/2230 21 Castle Mead, single storey rear extension - *PERMISSION*

S.18/0148/OUT Grove House, new detached bungalow - *REFUSAL*

The Clerk reported that there were several applications still awaiting a decision

46/18 To receive the Clerk's Report and any correspondence received

The Clerk's report was circulated prior to the meeting. She advised Cllrs that the school was happy that the path be resurfaced and she would instruct CSC to go ahead with the work during a school holiday.

4718 To receive feedback from Councillors on Trusts/Management Boards

Nothing to report

48/18 Councillors' Submissions

- Cllr Hall reported on inauguration of new Minister, Liz Palin, whom he had welcomed on behalf of the Parish Council
- Cllr Owen reported that he would look at the path requiring repairs, adjacent to MT recreation area beyond the Old School House.

49/18 Date of next PC meeting is WEDNESDAY MAY 23rd at 7.30pm in the Lounge Room of the Village Hall.

This is the **Annual Council Meeting** where the Chairman and representatives to groups are elected and policies reviewed and adopted.

There being no further business, the meeting finished at 8.50pm