

KING'S STANLEY PARISH COUNCIL

Parish Clerk – Frances Ashfield

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MINUTES OF MEETING OF KING'S STANLEY PARISH COUNCIL held in the Scout HQ in Selsley on Thursday **26th June 2014** at 7.30pm.

Present: Cllrs John Graham, Lawrie Hall, David Hauser (Chairman), Symon Parsley and Lesley Williams.

Also present Cllr Nigel Studdert-Kennedy, Cllr Dorcas Binns, Frances Ashfield – Parish Clerk and members of the public; Peter Cornish.

64/14 Public Time – no issues to discuss

65/14 To receive apologies for absence

Parish Cllrs Jamie Burke, Wendy McNamee, David Owen. District Cllr Steve Lydon and Lewis Morrison from the Woodland Trust

66/14 To receive Declarations of Interest on items on the agenda - None

67/14 To receive a report on work being carried out in Penn Wood – The Woodland Trust – Lewis Morrison

Unfortunately Lewis Morrison was unable to attend but has offered to carry out a walk through Penn Wood to talk about the work of the Woodland Trust.

68/14 To approve the Minutes from the Parish Council meeting held on Wednesday 21st May 2014 – Minutes were accepted as a true record and signed

Issues arising: Cllr Hauser asked that the minute 55/14 be changed from “would not like to remain a Councillor” to “would like”.

Action points outstanding: 52/14 – Cllr Williams to chase up Fire Service access to Woodside Lane. 58/14 iv NSK reported back that if dates for responses to planning applications are put back then application could be forfeited. It was suggested that if no response is received from planning officers to emails from the PC then Clerk should contact Karen Trickey. Cllrs could make a note of date received and closing date for comments. Phil Skill to be contacted if issues continue. 59/14 Cllr Graham reported that the footpath by Manor Farm had now been redirected and work completed.

69/14 To receive updates/reports from the County and District Councillors

Cllr Dorcas Binns reported back on criteria for Active Together grant which she could use £40k over 2 years across her 5 parishes towards any activity which encourages people to get active and achieve a “state of well-being”. (see GCC website for full details).

There is also £20k for Highways related work across the 5 parishes until the end of the financial year. It was suggested that Dorcas could meet up with the Highways working group and John Kay to discuss issues and funding.

Cllr Williams reported on “Meeting the Challenge” which is a consultation paper on the GCC website looking at issues relating to adult and social services.

Cllr Studdert – Kennedy reported back that the hearing for the supermarkets will take place on 24th July at 6pm. The population assessment states that Stroud area population could accommodate a further supermarket. Farmers Market and Ship Inn to be discussed at Strategy meeting. No update available on where the Local Plan assessment is but the 5 year land supply can be easily met. Mankley Fields outcomes should be available next month and Slad Valley in 8-12 weeks. Forest of Dean, Cheltenham, Cotswold and West Oxfordshire District Councils have merged back office services. Query as to whether Stroud might do the same with South Gloucestershire.

70/14 **Planning:**

i) *To receive and comment on planning applications received*

- S.14/ 1224/FUL and S.14/1225/ LBC The Bell Selsley, demolish existing toilet block and replacement toilet block/bar dining area and revision of plans. *Councillors made 'No observation'*
- S.14/1357/HHOLD 24 Bath Road KS – demolish existing garage and rebuild single garage. Councillors made 'No observation'.
- Appeal by Lioncourt Homes Ltd re Land at Woodside Lane
Councillors agreed that amended comments be sent to the Planning Inspectorate

ii) *To receive a progress report from the Clerk on applications already responded to*

- S.14/ 0863/HHold Clover Cottage Middleyard – single storey rear extension (Permission)
- S.14/0612/CPE Longwood House Nymphsfield -Use of barn as independent residential dwelling. (Permission)
- S.14/0792/TA The Gables - Cutting back Birch and Redwood. (Permission)

71/14 **Highways, footpath and public spaces:**

i) *To receive a report from the Highways working group*

No update available. Councillors suggested that the new Headteacher be invited to future meeting to discuss issues relating to the school.

ii) *To receive an update on work to The Pound and grass cutting requirements*

No update available

iii) *To receive an update on the children's play area working party*

This will be one of the main agenda items at the next meeting in July

iv) *To receive an update from the Allotments Working Party*

No issues to report back

v) *To receive feedback on issues relating to footpaths*

The Head of Highways has looked into who was responsible for the footpath in Castle Street and had found a map which shows the path being the responsibility of the Parish Council as it is part of the village green. This will have financial implications on resurfacing. Request for costings of repairs from Highways contacts.

Cllr Graham had a meeting with the landowner at Manor Farm and the correct line of the footpath on the Cotswold Way has now been agreed and remedial work has taken place.

72/14 **Financial Issues:**

i) *To receive the finance report and authorise payments in accordance with the RFO report*

Payments were authorised and cheques signed in accordance with invoices

ii) *To receive internal audit report and sign forms for external audit*

The internal audit reported that all systems were adequate and comply with requirements stipulated by the Accounts and Audit Regulations 2011 and CIPFA guidelines. Councillors' queries about the figures presented in the internal audit were answered and recognition of different headings were attributed to the interpretation of the auditor. The external audit forms for Grant Thornton were signed by the Clerk and the Chairman.

iii) *To review KSPC grant criteria and paperwork*

Councillors discussed the grant application form and criteria. Agreed that the application form would be used and that all grant applications would be looked at in September at the parish council meeting. Grants would be awarded to organisations who can demonstrate benefit to the local community. An annual

report back from organisations on the use of the grant would be requested. The grant would be advertised locally and put on the website.

iv) *To discuss issues arising from the LGPS, including how KSPC will respond to discretionary aspects of the Local Government Scheme.*

A great number of documents had been received by the Clerk relating to the employer's need to provide certain information relating to the pension scheme. The Clerk requested assistance with this as she isn't the 'employer'. Parish Councillors were concerned that small employers such as Parish Councils, run by volunteers, were being asked to carry out such work. Cllr Hall volunteered to look at all the documents and produce a report for the next meeting. Councillors thanked Cllr Hall for taking on this piece of work.

73/14 To receive the Clerk's Report and any correspondence

The Clerk's report was distributed prior to the meeting and highlighted the considerable number of documents that had been received that month. The Clerk reminded councillors that most of the policies needed updating and the 'Drilling on land' survey needed completing.

The Clerk distributed Open Spaces and GAPTC correspondence re AGM.

74/14 Councillors Submissions (for notice of forthcoming events or reminders, (not for discussion)

The Chairman asked that in response to the offer of a free assessment of the Playing Fields, the Clerk contacts Ruth Nares to organise this.

75/14 Parish Council meetings:

Next Parish Council meeting to be held on **Wednesday July 23rd 2014** at 7.30pm **in the Lounge Room of the Village Hall**. There will be a site visit made to the play area to discuss potential new play equipment.

Mrs Frances Ashfield Parish Clerk – King's Stanley Parish

FD Ashfield