



## KING'S STANLEY PARISH COUNCIL

Parish Clerk – Frances Ashfield  
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**MINUTES OF PARISH COUNCIL MEETING OF KING'S STANLEY PARISH COUNCIL** held in the Lounge Room of King's Stanley Village Hall on **Wednesday 20<sup>th</sup> July 2016** at 7.30pm.

Present: Cllrs John Graham, David Hauser, Wendy McNamee, David Owen, Symon Parsley (Chaired meeting) and Lesley Williams. Also present Cllr Steve Lydon, Frances Ashfield – Parish Clerk, Wendy Weaver, Nina Rogers, Alan Ford (SCG), Jean Edwards, John, Bev Griffin.

**74/16 Public participation** - Jean Edwards presented complaints which had previously been brought to the Parish office: polluted stream by Woodside Lane – Clerk reported that SDC's EHO was dealing with this; Resurfacing of footpath by Crown Court – Clerk reported that various funding options were being considered, Cllr Owen had looked at old documents and didn't think the path was PC's responsibility (agreed that land registry should be contacted to find out ownership), Wendy Weaver has letter giving permission to use access path across Green; Issues with overgrown garden near Borough Close which is affecting several neighbours – Clerk reported she had visited property twice last year but nobody answered. Jean given Neighbourhood Warden's details to follow it up. Overgrown bus stop by LS – Clerk reported that Community Payback team would be doing the work. Alan Ford brought up issues of buses passing through Selsley which weren't in service and causing problems at pinch point. Advised to ring bus company to follow up as they could be school buses). John concerned with lorries visiting site – Cllr Lydon to speak to CPSO.

**75/16 Apologies for absence:** Cllrs Lawrie Hall and Nigel Studdert-Kennedy

**76/16 To receive Declarations of Interest on items in the agenda** – Cllr Parsley declared that he knew one of the applicants for a planning application to be discussed

**77/16 To approve the Minutes of the Parish Council Meeting held on Wednesday June 22nd 2016** – Minutes were approved and signed as a true record by the chairperson.

**78/16 To receive request to adopt phone box in Selsley to be used for a defibrillator**

Alan Ford, vice-chair of Selsley Community Group, asked the PC for thoughts about the siting and purchase of a defibrillator for Selsley. Cllrs supported the idea of a defibrillator in principle but queried if it was needed as Sainsburys had one. Cllrs were concerned about the safety of the equipment if it was to be housed in the phone box and other options such as The Bell and Scout HQ were discussed. Re costs - the Clerk had sent through information about the BT preferred scheme, Cllr Lydon said he would look into other options and send them to Alan, Cllr Williams also said she would send through some contacts. Before the PC can agree either adoption of phone box or make a grant contribution they requested that Alan and SCG look into options, on-going costs and siting of the equipment and bring the issue to September's PC meeting.

**79/16 To receive updates/reports from the County and District Councillors**  
Cllr Nigel Studdert-Kennedy had circulated a report prior to the meeting  
Cllr Lydon, had also circulated a report to Cllrs prior to the meeting. and reported that Mankley Fields was going for full planning permission via Barratt Housing and LS was looking at where social housing should be sited. Proposal that Stroud and Cirencester's Hospitals' Minor Injuries Unit might close for overnight services. Travellers have been parking up in SDC carparks so height restriction barriers had been installed as clear up and legal costs over £5k per time. Cllr Lydon to follow up with PROW the landslip issues in Pen Wood.

**80/16 Financial Issues:**

**i) To receive the finance report and authorise payments in accordance with RFO report.**

The finance report was accepted.

**ii) To receive an update on KSPC asset register and agree actions to be taken**

Cllr Owen had looked at documents relating to the village greens in Castle Street and bus shelters. Up to date asset valuations needed for the 5 bus shelters which should be regularly photographed. Land registry documents needed for the village greens Resolved that the Clerk would get documents re allotments, war memorials and play equipment for Cllr Owen to look at and he would compile an asset list for September's meeting.

**81/16 Highways and public spaces related issues:**

**i) To receive quote for edging of the greens and decide on action to be taken**

The Clerk reported on the quote received from TW Hawkins for edging the Greens and keeping them cut back. Cllrs agreed that a working party could be set up to carry out the work. The Clerk advised that a volunteer policy should be completed prior to any work being carried out Chair to be consulted about action required. Peter Wheatley to be approached to get involved.

**ii) To make decision on reinstatement of gate on play area as recommended in annual inspection report**

Resolved that a formal risk assessment to be carried out as SDC had removed such gates from some of their play areas due to safety issues. Also resolved that signage needed on equipment and risk assessment on slide to be carried out

**iii) To receive formal proposal to use barn door as PC noticeboard**

Cllr Parsley reported that barn doors are to be taken down so no longer can be used for notices. Peaked Elm Farm suggested a noticeboard could be installed by the building. Resolved that Cllr Parsley will make a noticeboard which will be for public use. and will follow up agreement with farm.

**iv) To decide on action to be taken re advertising banners**

Cllr Parsley was concerned that banners are still displayed on Dudbridge Station which is a historic site. As it is Highway's responsibility Cllr Williams will follow up this issue.

**v) To discuss proposal for 2 dog bins to be installed at Woodside Lane development**

Cllr Graham advised that in readiness for additional housing being built it had been proposed that 2 additional dog bins would be required. The Clerk advised on annual costs for emptying the bins and purchase costs. PC agreed it would not pay for dog bins or bin emptying charges. It was resolved that, as the new road through Dyehouse Field would be unadopted and residents would pay an annual service charge, that the dog bins could be added to the service charge.

**82/16 Planning:**

**i) To receive recommendations from PAG on planning applications received**

- 16/1388 12 Castle Mead – Change of Use, Child Minding Business  
This is a re-application following refusal of the original application. The revised application withdraws the issue of children overnighting at the premises, and applies only for a maximum of 9 children present during the day. An additional 4 parking spaces have been added. On this basis the Parish Council has no objection but wishes to emphasise the limit of 9 children.
- 16/1381 Ivy Croft Selsley Hill Renewal of Roof  
The Parish Council supports this application as it improves the environmental aspect of the roof.
- 16/1389 Stanley End Farm, Bell Lane, Selsley. Conversion of Barn to self-catering holiday accommodation.  
The Parish Council supports this application as there is no negative change to the aspect of the property and it increases tourist facilities in the parish.
- 16/1421 Former School buildings, Kings Stanley – Demolition of former plant room.  
The Parish Council supports this application as it removes an unsightly building and makes way for off-street parking.

**ii) To receive a progress report from the Clerk on applications already responded to**

- S.16/0728/TPO The Tythings – cut back trees – Consent
- S.16/1315/HHOLD Longwood House, Nympsfield – Erection of detached garage - Permission

**iii) Heritage Strategy – response to survey**

**The Clerk had circulated the Heritage Survey which required a response.**

Cllrs agreed it was quite a large survey to respond to a needed knowledge of the area. Cllr Williams requested that the Clerk re-send it to her.

**83/16 To receive the Clerk's Report and any correspondence received**

The Clerk's report was distributed prior to the meeting.

- **Adoption of phone box on the Green in the High Street** -The Clerk advised that the contract was now available for signing and had circulated it to cllrs. Resolved that contract should be signed and sent to BT. Shelving and painting costs to be requested from Roger Mills.
- **Feedback on co-options to Parish Council**

Two. Potential co-optees had been invited to attend the PC meeting in July.

Nina Rogers and Wendy Weaver both gave short presentations to the Cllrs. It was agreed that they should attend the September PC meeting if they were still interested in becoming a Parish Councillor and the co-options could be agreed at that PC meeting.

The Clerk reported that the workload was taking more time than was available and she still hadn't had time to take TOIL. It was resolved that a date be set for an annual review. She advised that she would be taking some leave at the end of July and mid-August.

**84/16 Councillors Submissions** (for notice of forthcoming events or reminders, not for discussion)

- Cllr Williams was concerned about the amount of anti-social behaviour reported by the Neighbourhood warden in his report.

**85/16 Parish Council meetings:**

Next Parish Council meeting to be held on **Wednesday September 28th** at 7.30pm in the Lounge Room of the Village Hall.

There being no further business, the meeting finished at 10.00pm