



KING'S STANLEY PARISH COUNCIL

Parish Clerk – Frances Ashfield
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MINUTES OF PARISH COUNCIL MEETING OF KING'S STANLEY PARISH COUNCIL held in the Lounge Room of King's Stanley Village Hall on **Wednesday 22nd June 2016** at 7.30pm.

Present: Cllrs John Graham, Lawrie Hall (Chair), David Hauser, David Owen, Symon Parsley and Lesley Williams. Also present Cllrs Nigel Studdert-Kennedy, Dorcas Binns and Frances Ashfield – Parish Clerk

63/16 Public participation - none

64/16 Apologies for absence: Cllrs Wendy McNamee, Steve Lydon.

65/16 To receive Declarations of Interest on items in the agenda – Cllr Williams declared she was now a county councillor.

66/16 To approve the Minutes of the Annual Council Meeting held on Wednesday May 18th 2016 – Minutes were approved and signed as a true record by the chairperson.

67/16 To receive updates/reports from the County and District Councillors
Cllr Nigel Studdert-Kennedy reported back on: material considerations re Lioncourt development; Barratt homes application imminent; thanked residents, Lioncourt and councillors re installation of bench on the Green.
Cllr Binns reported on: Meals on Wheels contract , number of meals delivered, number of complaints and proposed visit to factory where meals are made; Domicillary Care review and tendering process; Childrens Centres and re-tendering of contracts, super centres in Stroud/Dursley, health visitor services based at the centres for children 0-11.
Cllr Lydon, although absent, sent in a report to Cllrs prior to the meeting.
Questions to District and County Cllrs: query to NSK about an email and maps; Cllrs Binns to follow up Ryeford Bridge works.

68/16 Financial Issues:

i) To receive the finance report and authorise payments in accordance with RFO report.

The finance report was accepted. Cllr Parsley requested that a quarterly budget report was brought to the meeting.

ii) To receive and agree updated 106 project list

Cllrs agreed that further investigation into needs of young people and a shelter. Marling Trust would also need to be consulted on installation of a shelter. Suggested that Selsley residents be consulted on what they might need. It was agreed that the updated 106 list be sent to SDC.

iii) To receive internal audit report and sign paperwork for external audit

The Clerk presented and distributed the internal audit paperwork received from the internal auditor. This was approved by the parish council.

The Annual Return (external audit) paperwork was discussed, agreed and signed by the chair

iv) To receive an update on KSPC asset register

Cllr Owen had looked at obligations of the council and identified each asset. He advised that some assets currently assigned to the PC weren't actually PC's responsibility. The asset value and replacement costs needed to be assessed and then insurance could be modified as required. The Clerk would get documents re leases and obligations for Cllr Owen to look at.

v) To approve quote for website production

A matrix of website providers had been obtained from the local branch of SLCC and distributed to Cllrs. The Clerk had attended a presentation by a local provider and recommended that 'Town and Parish Council Websites' be used to help KSPC develop a website. It was requested that the PC gets a guarantee that the PC owns its own content and that a live link be set up to SDC Planning. Cllrs didn't want to have dedicated email addresses linked to the website. It was agreed that the Clerk could appoint 'Town & Parish Council Websites' to carry out the work for a new PC website.

69/16 Highways related issues:

To receive update on actions taken to get quotes for pavement repairs and parking prevention matters

- It was reported that letters to 3 local companies had been sent out requesting quotes for the pavement resurfacing work. One quote had been received.
- A letter to residents would need to be sent out prior to work being carried out. Hedges would need to be cut back first.
- Cllr Hall advised that he had visited Knockdown Quarry and had asked if they can source 40 appropriately sized rocks. He had also met with the fire service to check that access wouldn't be hindered by installation of these rocks. Cllr Hall suggested that standards needed to be looked at about the setting back of the rocks.

70/16 Planning:

i) To receive recommendations from PAG on planning applications received

- S.16/1273/FUL Barn adjacent to Cider House – Erection of 2 storey family dwelling
Cllrs agreed 'no observation'.
- S.16/1315/HHOLD Longwood, Nymphsfield – Erection of detached garage.
Cllrs agreed 'no observation'.
- S.16/1157/FUL Agricultural Building Court Farm – Erection of farm building.
Cllrs agreed 'no observation'.

ii) To receive a progress report from the Clerk on applications already responded to

- S.16/0805/HHOLD 21 St George's Ave. - Demolition of external conservatory and construction of garden room – PERMISSION
- S.16/0849/TPO 17 Selwyn Close, Lime tree – fell – CONSENT
- S.16/1187MINAM – land at Woodside Lane – omissions to gable on 2 bungalows (47 and 48) -APPROVAL

71/16 To receive the Clerk's Report and any correspondence received

The Clerk's report was distributed prior to the meeting and correspondence was available for inspection.

- Annual recreation grounds/equipment inspection report

The annual inspection report had been circulated to Cllrs prior to the meeting. Some cllrs were concerned about the comments made re large slide and asked if there was any way risk could be mitigated. Clerk to contact GPFA for advice. Clerk to meet up with Roger Mills to discuss report

- Timetable for co-options to Parish Council

The Clerk advised that posters advertising for co-options to the parish council had been advertise with a closing date of 18th July. Potential co-optees to be invited to PC meeting in July.

72/16 Councillors Submissions (for notice of forthcoming events or reminders, not for discussion)

- Look at setting 2 dates a year for PC meetings to be held in Selsley
- Query re access to school had been received – satutory declaration for vehicular access required. Precedent set as deliveries had been made to school
- 5 year business plan – ideas to next meeting with view of starting to draft a plan in September and adopt in January 2017
- Reminder of meeting with Lioncourt on Tuesday 28th June.

73/16 Parish Council meetings:

Next Parish Council meeting to be held on **Wednesday July 20th** at 7.30pm in the Lounge Room of the Village Hall.

There being no further business, the meeting finished at 9.20pm